



Thank you for your interest in joining our preferred suppliers list.

Please complete this form in FULL and return via scanned email or by post to our business address listed below.

Company Name ("Supplier")	Company Address
Contact Person	Business Type
No. of Years in Business	Please list insurance certification, membership of any industry trade bodies/ association
Names & contact details of two trade references (minimum)	Outline guarantees and/or warranties, as applicable

Supplier agrees to pay a referral fee to Zentime Living Ltd ("Zentime") of an amount equal to 4% of each invoice total issued to any client referred to Supplier by Zentime. Supplier shall send Zentime a copy of all invoices issued to each client referred by Zentime at the same time as such invoices are issued to the client. Supplier shall not add additional fees to the client quotation to fund such referral fee; payment must be funded from Supplier's margin. Zentime shall not be responsible to Supplier for the fees payable by any client and Supplier shall not set-off any amount owed to Zentime against amounts owed by clients. Referral fees payable in accordance with these conditions shall be paid by Supplier within 30 days of the date of issue of the relevant invoice to the client and shall be paid by cheque or electronic transfer. Any late payment of the referral fee shall accrue interest at the rate of 2.5% per calendar month. Any dispute arising with respect to these conditions shall be governed by English law.

Before signing this document, verify that the content you are signing is correct.

X

 Signature
 Print name